

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query please contact Deborah Miller, Tel: (01865) 815384; E-Mail: deborah.miller@oxfordshire.gov.uk (Tim Peart, Tel: (01865) 323569; E-Mail: timothy.peart@oxfordshire.gov.uk)

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 10 JUNE 2015

<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
1. Apologies for Absence and Temporary Appointments	There were none	
2. Election of Chairman for the 2015/16 Council Year	Councillor David Wilmshurst was elected Chairman for the 2015/16 Council Year.	HLC (A. Bartlett/ A. Newman)
3. Election of Deputy Chairman for the 2015/16 Council Year	Councillor Sandy Lovatt was elected as Vice-Chairman for the 2015/16 Council Year.	HLC (A. Bartlett/ A. Newman)
4. Declaration of Interests	There were none.	
5. Minutes To approve the minutes of the meeting held on 22 April 2015 (AG3) and to receive information arising from them.	The Minutes of the Meeting were approved and signed.	
6. Petitions and Public Address	There were none.	
7. Corporate Leads Presentation There are eleven 'Corporate Leads' that provide assurance on an issue for governance purposes. The Audit & Governance Committee has asked to be given presentations from each Corporate Lead during the year so that they can	The Committee received presentations from 3 Corporate Leads on Performance Management, Procurement and Legislation.	

...Decisions... Decisions...

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 10 JUNE 2015

<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>better understand each area, particularly focusing on the assurance process:</p> <ul style="list-style-type: none"> • How Corporate Leads assure themselves (and then directors) that things are well within their areas; and • How Leads decide that issues need to be mentioned for 'Action'; and • How leads ensure that their area complies with regulations and the law. 		
<p>8. Update on Hampshire Partnership</p> <p>The presentation will update the Committee on the On Boarding Project for the Partnership arrangement with Hampshire County Council for the provision of HR and Finance Services from 1 July 2015. The presentation will set out progress to date and advise on arrangements for ensuring the wider Council is ready for the forthcoming changes.</p> <p><i>The Committee is RECOMMENDED to receive the presentation.</i></p>	<p>The Committee received a presentation from the Chief Finance Officer of OCC and the Section 151 Officer, Hampshire CC.</p> <p><i>Note: the Chief finance Officer agreed to circulate the Cabinet Report in relation to this matter to all members of the Committee.</i></p>	<p>All to note.</p>
<p>9. Future of Adult Social Care in Oxfordshire - Regular Progress update on Implementation Plan</p> <p>Kate Terroni, Deputy Director Joint Commissioning and Martyn Ward, Service Manager ICT Business Delivery will attend to give a brief presentation to the Committee.</p> <p>The presentation will update the</p>		

...Decisions... Decisions...

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 10 JUNE 2015

RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p>Committee on the progress of two interlinking projects:</p> <ul style="list-style-type: none"> • The Adult Social Care IT Project which will deliver replacement computer systems for Adult Social Care (Swift) and Client Finance (Abacus); and; • The Adult Services Improvement Programme which is delivering significantly more effective and efficient business processes using LEAN methodologies. <p>The Committee is RECOMMENDED to receive the presentation.</p>	<p>The Committee received a presentation from the Deputy Director for Joint Commissioning and Service Manager ICT Business Delivery.</p> <p><i>Note: the Committee officer undertook to circulate a copy of all the presentations to all members of the Committee.</i></p>	<p>All to note.</p>
<p>10. Review of Effectiveness of Internal Audit</p> <p>The report provided a commentary on the effectiveness of Internal Audit in 2014/15, and will be used as a source of evidence for the Annual Governance Statement.</p> <p>The Committee is RECOMMENDED to:</p> <p>(a) note the report;</p> <p>(b) commission the Monitoring Officer to undertake an annual survey at the end of 2015/16;</p> <p>(c) determine whether to:</p> <p>(i) cease undertaking an annual review; or</p> <p>(ii) continue with an annual review; and/or</p> <p>(iii) continue with an annual survey of senior officers.</p>	<p>RESOLVED: to note the report and to continue with an annual survey of senior officers with a report back to the Audit & Governance Committee.</p>	<p>HLC (G. Watson)</p>